

National Endowment for the Humanities

Sample Budget for Humanities Initiatives Applications

	Year One	Year Two	Year Three	Total
Salaries and Wages				
Project Director: 10% of \$50,000/year	\$5,000	\$5,000	\$5,000	\$15,000
Faculty Participation Stipends \$150/day x 10 faculty x 20 days	\$22,500	\$4,500	\$3,000	\$30,000
Secretary: 10% of \$26,000 per year	\$2,600	\$2,600	\$2,600	\$7,800
Subtotal	\$30,100	\$12,100	10,600	\$52,800
Fringe Benefits				
26% of wages for PD and secretary	\$1,976	\$1,976	\$1,976	\$5,928
Consultant Fees				
Professor Smith: 3 days @ \$500	\$1,500			\$1,500
Professor Jones: 2 days @ \$500		\$1,000		\$1,000
Professor Ramirez: 3 days @ \$500	\$1,500			\$1,500
Professor Lee: 2 days @ \$500			\$1,000	\$1,000
Subtotal				\$5,000
Travel				
Project directors' meeting in Washington, DC (1-night stay): airfare \$800/ hotel \$200/ per diem \$100	\$1,100			\$1,100
Smith: airfare \$600/ hotel \$300 (\$100 /night x 3)/ per diem \$150 (\$50/day x 3)	\$1,050			\$1,050
Jones: airfare \$800/ hotel \$200 (\$100 /night x 2)/ per diem \$100 (\$50/day x 2)		\$1,100		\$1,100
Ramirez: airfare \$500/ hotel \$300 (\$100 /night x 3)/ per diem \$150 (\$50/day x 3)	\$950			\$950
Lee: airfare 700/ hotel \$200(\$100/night x2) / per diem \$100 (\$50/day x 2)			\$1,000	\$1,000
Subtotal				\$5,200
Supplies and Materials				
Project-related books for library	\$1,000			\$1,000
Books for participants (selected titles) 10 sets @ \$200/set	\$2,000			\$2,000
Subtotal				\$3,000
Services				
Photocopying	\$100	\$50	\$50	\$200
Telephone	\$100	\$100	\$100	\$300
Digital and Web site support	\$5,550			\$5,550
Subtotal				\$6,050
Total Direct Costs				\$77,978
Indirect Costs (23% of direct costs)				\$17,935
Total Project Costs				\$95,913