

NATIONAL ENDOWMENT FOR THE HUMANITIES

Humanities Initiatives Sample Budget

Applicant Institution:

Project Director:

Project Grant Period: 1/1/2012 - 12/31/2014

[See Budget Instructions](#)

	Computational Details/Notes	(notes)	Year 1	(notes)	Year 2	(notes)	Year 3	Project Total
			1/1/2012 - 12/31/2012		1/1/2013 - 12/31/2013		1/1/2014 - 12/31/2014	
1. Salaries & Wages								
Project Director	Academic year salary: \$50,000/year	10%	\$5,000	10%	\$5,000	10%	\$5,000	\$15,000
Secretary	Calendar year salary: \$26,000	10%	\$2,600	10%	\$2,600	10%	\$2,600	\$7,800
Faculty Participation Stipends	\$150/day x 10 faculty x 20 days		\$22,500		\$4,500		\$3,000	\$30,000
2. Fringe Benefits								
Project Director	26% of funded portion of salary		\$1,300		\$1,300		\$1,300	\$3,900
Secretary	26% of funded portion of salary		\$676		\$676		\$676	\$2,028
3. Consultant Fees								
Professor Smith	\$750/day	3 days	\$2,250					\$2,250
Professor Jones	\$500/day			2 days	\$1,000			\$1,000
Professor Ramirez	\$500/day	3 days	\$1,500					\$1,500
Professor Lee	\$750/day					2 days	\$1,500	\$1,500
4. Travel								

	Computational Details/Notes	(notes)	Year 1	(notes)	Year 2	(notes)	Year 3	Project Total
Project Director	City to Washington DC for project directors' meeting (airfare \$800/ hotel \$400/per diem \$200)		\$1,400					\$1,400
Professor Smith	City to City (3 days: airfare \$600/ hotel \$300/per diem \$150)		\$1,050					\$1,050
Professor Jones	City to City (2 days: airfare \$800/ hotel \$200/per diem \$100)				\$1,100			\$1,100
Professor Ramirez	City to City (3 days: airfare \$500/ hotel \$300/per diem \$150)		\$950					\$950
Professor Lee	City to City (2 days: airfare \$700/ hotel \$200/per diem \$100)						\$1,000	\$1,000
5. Supplies & Materials								
Project-related books for library			\$1,000					\$1,000
Books for participants (selected titles)	\$200/set	10 sets	\$2,000					\$2,000
6. Services								
Photocopying			\$100		\$50		\$50	\$200
Telephone			\$100		\$100		\$100	\$300
Digital and website support			\$4,000					\$4,000
7. Other Costs								

